

SEARCHLIGHT® VIRTUAL SCHOOL

Approved by the Office of Catechetical Leadership, Youth and Young Adult Ministry Formation • Anthony C. Marchica, Director
Diocese of Palm Beach • Prepared for use by the Diocese of St. Petersburg

Diocese of St. Petersburg - Searchlight® Virtual School

The first requirement is clearance from your own diocese to begin the Advanced Program.

The second requirement is formal enrollment in the Searchlight® Virtual School. To do this, go to the Searchlight® Virtual School web site: <http://www.SearchlightVS.com>.

- For Advanced Certification for the Diocese of St. Petersburg, click on the **School of Christian Formation ... Online** button - the section in the center. (Enter through this division **ONLY!**)
- On the landing page, click on the "SCF Enrollment" button at the top of the page.
- When the "Enrollment" page opens, follow the directions provided. Pay close attention to the "Five Steps" of the Enrollment Process.

To formally enroll in the Searchlight® Virtual School, you must submit the following:

1. The Enrollment Application
2. The \$5.00 Processing Fee

Note: When both your enrollment application and processing fee have been submitted, you will receive a confirmation e-mail providing your Student Number. To earn certification, follow the appropriate steps as outlined below.

Searchlight Virtual School: Pre-Requisite Online Course: Vatican II

You must have enrolled in the Searchlight® Virtual School and have a Student Number before ordering your pre-requisite online course.

1. Go to the SVS web site (www.SearchlightVS.com) > Click on School of Christian Formation ... *Online*. (Center section)
2. On the landing page, click on the "Order Courses" button.
3. Follow the directions provided for ordering your first course: Vatican II. Cost: \$30 per course plus the purchase of the required text. Students are responsible for purchasing the required text. The Searchlight® Virtual School does not supply the texts, but online purchasing links have been provided.
4. When an order for your course is received, the course materials are sent as an attachment to an e-mail. Each electronic PDF contains all the worksheets for the course, both for the online tutorials and the text assessment. Note: This course also requires a written Reflection Paper on the *Decree on Ecumenism*.
5. Directions for the Reflection Paper are sent when you order the course. Directions may also be found in the course requirements information on the SCF Courses page.
6. For information regarding the course, to access the online tutorials for the course, or to order the required text for the course, click on the "SCF Courses" button at the top of any page in the SCF Online division of the web site.

Diocesan Classes (DOSP) Four Classes Required - Offered at Various sites throughout the Diocese: Catholic Social Teaching, Scripture, The Eucharist, Mary and the Saints

Searchlight Virtual School: Five Required Courses Plus Two Electives (Either DOSP or Searchlight)

Required Searchlight Virtual School (School of Christian Formation Online) Courses:

Christology, Ecclesiology, History of the Church, Liturgy and Sacraments, and Morality

Electives: DOSP

1. Theological Reflection
2. Praxis/Methodology

Electives Searchlight Virtual School (School of Christian Formation Online) Courses:

1. Pastoral Ministry
2. Spirituality